



Dream It, Believe It, Achieve It!

## ROLLA MIDDLE SCHOOL 2011-2012

August 4, 2011

Dear Parents and Students,

Welcome to Rolla Middle School and the 2011-2012 school year. We are all excited to get another great year started. Our school will again be filled with not only the best students, but with a staff that is considered one of the finest in the district. As the principal, I feel honored to be part of this wonderful staff. Each and every staff member is dedicated to meeting the needs of every child and we invite you to become a part of this goal. We want our parents and community involved! After all, the District's values of respect, dignity, honesty, responsibility, and teamwork take a joint effort. Our academic excellence here at RMS will always be a top priority. We will continue to strive to become better at what we do and, therefore, pass it on to our students.

Here is some information that we would like you to keep in mind as your child attends Rolla Middle School.

### **1. PICKING UP CHILDREN FROM SCHOOL:**

Since most of our students ride a bus home from school it will be necessary for you to send a signed note or call the school when you will be picking up your child. Be sure that when you call or send a note, the time is listed in which you will be picking your child up. Also, be sure to tell us who will be picking up the child. We will only allow the child to leave with the person who has permission from the parent. A change this year will be that all calls to pick up your child or

any bus changes must be made by 2:30 p.m. Also, for safety reasons, please be prepared to show identification.

**2. ENTERING THE BUILDING**

***Anyone entering the building must enter through the main entrance and must report directly to the office.*** If you are at the school to pick up your child or drop something off for your child, go to the office and your child's teacher will be notified by the office staff of your arrival. Please do not go directly to your child's classroom. This is a safety issue, not a privacy issue.

**3. PARENT/TEACHER CONFERENCE:**

If a situation should arise that you would need to have a conference with your child's teacher during the school year, please contact the school office and an appointment will be arranged. When a situation arises that you would like to discuss with the teacher, simply contact the school. We know that a strong line of communication between the school and home will aide in your child having a positive educational experience. Your encouragement, support and concern for your child's education will help your child know that you value his or her education.

**4. LATE ARRIVALS/LEAVING EARLY/ RETURNING TO SCHOOL:**

At any time when you are bringing your child in late, taking your child out early or bringing your child back to school, you must sign your child in or out of the office.

Again, "Welcome back!" I, along with the entire staff of RMS, want this to be the best year ever. Thank you for allowing me to work with your child. If I can assist you in any way, please do not hesitate to call or e-mail. I am here to serve you and your child.

Respectfully,

Monica Davis, Principal