

## **Third Grade Policies**

Third grade at Mark Twain Elementary is a year full of new things to learn and experience. The third grade teachers have developed the following policies concerning your child's third grade year. These policies are designed to help your child to become a more successful student. Please take the time to read these policies with your child.

### **Daily Agendas**

Throughout the day your child will write his/her assignments in the appropriate spaces of an assignment agenda. Students will bring home their daily agenda book each day. Please review and sign your child's agenda every day. If an assignment has not been completed by the end of the day it will be highlighted and initialed by the teacher. This indicates that your child needs to complete the assignment and return it to school the following morning. A checkmark will then be placed next to the circled assignment to show completion.

### **Late Assignments**

Daily assignments that are not finished at school are taken home each day to be completed. Any incomplete assignment that is not completed and returned to school the next day is considered a **late assignment**.

If an assignment is not returned to school completed the next day:

- The student must use his/her recesses that day to complete the missing assignment.
- If an assignment is not completed during recess the day after it was originally assigned, students will again be required to take the assignment home to be completed.
- One point per day (beginning the second day the assignment is late) will be deducted from your child's grade on the assignment. A score of zero will be given to any assignment not returned after three days.

### **T.G.I.F. (Thank Goodness It's Finished)**

At the 3<sup>rd</sup> grade level, we reinforce the positives of getting your work done. Each Friday we will have a T.G.I.F. (Thank Goodness It's Finished) activity. In order to qualify for this reward, a student must have all class work and homework (including a signed agenda) completed and turned in **on time** for the week. If they do not have their work done, they will not be allowed to participate in T.G.I.F. and will have to spend that time completing missing work.

### **Graded Papers**

Graded papers will come home once a week in a folder. Your child's teacher will let you know what day to expect your child's work. Please review all papers with your child and then sign and return the folder to school. Any papers with grades of **D** or **F** can be corrected by the child and returned to school. Grades for papers corrected and returned within two days will be averaged together and the student will receive the adjusted grade.