



## REGISTRATION

**Step 1:** Go to [www.missouriconnections.org](http://www.missouriconnections.org).

**Step 2: All Students:** Click through the left hand menu options and tabs on the main page to access information and resources without logging in and find out what *Missouri Connections* has for you.

**Parents:** Click on the **Parents** tab (in the middle of the page) to access information and resources specific to helping you get involved in your child's career planning. You can also view your child's portfolio, if they have provided you with their user name and password.

**Grades 7-14 Only:** Login or register today to take an assessment, build a portfolio, make plans for the future, and more.

- Select **Returning Users** from the left hand menu under Education and Career Planning System and enter your user name and password to login to *Missouri Connections*.
- If this is your first time using *Missouri Connections*, click on **New Users**.

**Step 3:** Next for new users – Click on the Student button and choose your grade level from the drop down menu. Next, create a unique user name and password and retrieve a school access code and zip code from your counselor or instructor. Be sure to write down your user name and password in the space below.

User Name: \_\_\_\_\_

Password: \_\_\_\_\_

School Access Code: \_\_\_\_\_

School Zip Code: \_\_\_\_\_

**Step 4:** As a new user, complete the registration information and then click **Register**.

## TAKE AN ASSESSMENT

**Step 5:** Select **Education and Career Planning**, and then click on **My Assessments**.

**Step 6:** Select **Click Here** next to the assessment you want to take.

**Step 7:** Enter the appropriate Batch Code for the assessment you plan to take. (Batch Codes will be provided by your Administrator/Instructor/Counselor).

	<i>Batch Code</i>
<i>Kuder Career Search with Person Match</i>	_____
<i>Kuder Skills Assessment</i>	_____
<i>Super's Work Values Inventory-revised</i>	_____

**Step 8:** Enter your current grade level, select a language, and click **GO!**

## RE-ENTERING THE SYSTEM

To re-enter **Missouri Connections**, go to [www.missouriconnections.org](http://www.missouriconnections.org), select **Returning Users**, and enter your user name and password.